

Poverty Truth Network Impact Support Worker Job Pack

BACKGROUND

The Poverty Truth Network is a new charity (established September 2019) that exists to support the work of Poverty Truth Commissions across the United Kingdom. It builds upon work undertaken over the last seven years which has seen the development of Commissions in various parts of Scotland, England and Wales.

A Poverty Truth Commission (PTC) works to ensure that people with lived first-hand experience of poverty are at the heart of how its city/ region thinks and acts in tackling poverty and inequality. PTCs bring 'experts through experience' together with civic and business decision makers to build relationships, share experiences and think how we might respond to poverty more effectively.

The role of the Poverty Truth Network is to support PTCs. It does this by delivering four key tasks:

1. Nurturing the development of new PTCs.
2. Supporting and networking established PTCs and their commissioners.
3. Amplifying the insights of PTCs by identifying common issues across commissions.
4. Collaborating with other organisations to eradicate poverty.

This role has been created to support the third of these tasks – 'amplifying the insights of PTCs by identifying common issues across commissions.' During an online gathering of commissioners from across the network held in September 2020, several themes were identified for the PTN to explore further. Since that time, groups have met to explore these themes in more detail to develop proposal projects in each of these areas. This work is now beginning its second phase of actioning the *three* proposals. To do this, commissioners and facilitators from across the network have formed teams in each of the areas. This role, alongside that of a project designer, will be responsible for enabling this work. Initially the role is for one day per week, which must be either a Thursday or a Friday. However, funding is sought to increase the number of hours within the role to a maximum of two days per week.

KEY RELATIONSHIPS

The role will work closely with PTN staff and commissioners from across the Poverty Truth Network. The Impact sub-team is led by Martin Johnstone (Co-director) and includes an Impact Process Developer (currently being recruited) and Andrew Grinnell (co-director). The commissioners that this role will mainly engage with are those who have chosen to join one of the theme teams.

Martin Johnstone is based in Glasgow and established the first Poverty Truth Commission. He has worked for the Church of Scotland for 30 years initially as a local church minister before leading the denomination's work in Scotland's economically most disadvantaged communities. More latterly he has been responsible for the church's engagement with Scottish society and politics. Andrew Grinnell is based in Leeds where he is a member of the facilitation of the Leeds PTC. He also lectures in ethics and supports local community workers and Christian ministers to reflect upon their practice.

INFORMATION

For more information about the role please contact Martin Johnstone on martin@povertytruthnetwork.org or 07938 333587.

APPLICATION PROCESS

If you are interested in applying for this role, please complete the attached application form and return it to Julia Coulton at julia@povertytruthnetwork.org by **12 noon on Wednesday 20th October**. Interviews will be held online on **Wednesday 27th October**, with a view to the role commencing in November. The interview will comprise of two elements – a 6-minute presentation about what are the important principles about communicating with commissioners and an interview with a panel. Both elements of the interview will take place on Zoom.

JOB DESCRIPTION

Role Title: Poverty Truth Network (PTN) Impact Support Worker

Reports to: Network Development Workers

Salary: £6,390.40 per annum (F.T.E is £31,952 and based on a 37-hour working week)

Hours: 1 day per week – which must be either Thursday or Friday (with the potential of increasing hours dependent upon funding)

Contract: Fixed Term for 12 months

Job Overview

The Impact Support Worker is a part-time role that enables commissioners from Poverty Truth Commissions across the network to engage in our work in amplifying the insights of PTCs. This will include liaising with commissioners about meetings, supporting them to contribute, and helping to design a process for amplifying their insights in a way that remains consistent with the principles of Poverty Truth.

Responsibilities and Duties

- ***Developing a Maintaining Links with Participants***
 - Being the main point of connection between Poverty Truth Network and participants in our Impact work.
- ***Supporting participants before, during and after engagements***
 - Communicating with participants to ensure attendance and engagement in meetings and activities through phone, email, text etc.
 - Giving specific support to participants where needed to help them to remain on-board with this work.
 - Occasional travel to meetings and presentations to support participants engagement.
- ***Providing Logistical Support for meetings***
 - Arranging venues for meetings (including setting up online meetings)
 - Arranging catering and refreshments for meetings
 - Setting up and ensuring a comfortable space for meetings
 - Ensuring all travel expenses of participants are reimbursed.
- ***Team member of the Impact Sub-Team***
 - Attendance at Impact Team meetings.
 - Attendance and involvement at Poverty Truth Network events.

PERSONAL PROFILE

- Personable, friendly, able to build and sustain relationships with wide variety of people.
- Ability to travel and to work flexibly.
- Able to express empathy.
- Excellent verbal and written skills.
- Able to be boundaried around role and personal support.
- An organised individual and able to sensitively help organise others.
- Self-motivated and able to work without supervision.
- A team player who is willing to get involved where needed.
- Comfortable working remotely.
- Commitment to issues of poverty and injustice.
- Openness to learn from and listen to others.

RECRUITMENT PROCESS

- **The deadline for applications is 12 noon on Wednesday 20th October**
- Candidates will be shortlisted and those who have been invited for interview will be informed by Friday 22nd October
- **The interview date is Wednesday 27th October**, and the interviews will be held online via Zoom.
- Ideally the successful candidate will begin the role in November 2021