

Poverty Truth Network
Job Description – Support & Engagement Worker



Job Title	Support & Engagement Worker (Amplify Team)
Hours	2 days per week (one of which should be a Friday)
Duration	2 years fixed term (with a potential extension)
Salary	£13,425 (FTE: £33,563)
Location	Homeworking, with travel as required
Responsible to	Co-Director (Amplify)
Staff Linkages	Support Worker (Amplify Team); Process Development Worker (Amplify Team); Co-Director (Development & Support); PTN Coordinator; Amplify Theme Group Members; PTN Staff Team
External Links	National agencies and partners, including government, working to tackle poverty and inequality across themes identified by the Network; Carnegie UK Trust.

The Poverty Truth Network

The *Poverty Truth Network* (PTN) is a registered charity, founded in 2019. It exists to: support the establishment of new Poverty Truth Commissions (PTCs); nurture existing PTCs; amplify themes emerging from PTCs nationally; and collaborate with other organisations committed to tackling poverty.

At the heart of our work is the conviction that no lasting social change happens without the involvement of those most directly impacted by current injustices. Over the last decade, over 30 commissions have taken place across England, Scotland and Wales. Each commission brings together two groups of people: those who experience the struggle against poverty on an ongoing basis and civic leaders (from politics, business, the voluntary sector and entertainment). Together they are tackling poverty, making a lasting difference in people's lives, changing policy and practice for the better.

The PTN operates with a dispersed, part-time staff team answerable to a voluntary trustee body, at least half of whose members have direct ongoing experience of the struggle against poverty.

Our *Amplify* work focuses on themes identified by the PTN as cross-cutting, bringing commissioners together from across PTCs to amplify their experience and collaborate to bring about national change in policy and practice.

Our *Partnering with others* work acknowledges that tackling poverty in the UK will take people, communities, organisations and institutions working together. We build partnerships with other organisations who want to alleviate poverty by having the lived experience in the lead. One of our core partnerships is with the Carnegie UK Trust, supporting their work to develop a Wellbeing Economy Framework (Life in the UK).

The Amplify Team

The *Amplify Team* is a small, multi-disciplinary and part-time team which facilitates and coordinates the Network's operations around agreed themes and priorities which emerge from local Commissions and are identified as areas of focus by Commissioners at our annual Network Gathering. These are typically themes where work to deliver change is required nationally as well as by local Poverty Truth Commissions. Theme groups bring together commissioners from across the Network, primarily although not exclusively, in online settings. There are currently six theme groups, focused on work around social security, housing, mental health, access to services and cost of living.

The team works flexibly, giving appropriate opportunities for all members to participate in a range of tasks including planning, facilitation, programme design, administration, communications, and relationship management.

Job Purpose

To engage regularly with members of the different theme groups, to support them to participate fully in Network activities (particularly in Amplify and Partnerships) and to provide administrative coordination for the work of the Amplify Team.

Key Tasks

The key tasks of the role are:

- to set up meetings of Theme Groups, including through sharing meeting invitations, zoom links, and reminders;
- to communicate with Theme Group members on a regular basis, helping with others to build and support relationships;
- to help plan and facilitate Theme Group sessions, including through the preparation and delivery of facilitation plans and small pieces of relevant desk-based research, as necessary;
- to support and facilitate the Network's partnership with Carnegie UK Trust, and other partners, including supporting the set up and running of residential and online meetings;

- to help identify other organisations which can support the work of the Amplify Theme Groups and, as appropriate, build relationships with them;
- to form an integral part of the Amplify Team, including taking action notes and ensuring that agreed work is actioned;
- To help plan and attend the National Commissioners' Gathering and other relevant in-person and online events; and,
- to participate in the wider work of the PTN as appropriate and requested.

Skills, Knowledge & Experience

The successful candidate should have experience of administration and facilitation, ideally within a Poverty Truth Commission setting (or similar), and a proven track record of a commitment to tackling poverty and inequality alongside people struggling against poverty.

Closing date and Interview date

The closing date for applications for this post is **12 noon on Wednesday 29th November** by email to Julia Coulton at julia@povertytruthnetwork.org

Interviews will be held online on Friday 8th December.